



Columbarium Policies

The Columbarium consists of niches for the interment of cremated remains. The niches are uniform in size and can accommodate two containers. Each niche is engraved with the name or names of the deceased and the dates of birth and death.

The Columbarium is available to all Christ Church Cathedral members in good standing, to former members and to their immediate families. In some cases, the Bishop, with the Dean's concurrence, may name a person who is not a cathedral member for inclusion in the Columbarium.

Niches may be reserved upon payment of \$2,500 to Christ Church Cathedral. The payment includes opening and closing the niche, the cost of two containers, and engraving.

Christ Church Cathedral reserves the right to select the niche, and niches are selected in random order. A family whose relative's ashes are in the Columbarium may reserve an adjacent or nearby niche or niches for future use. Niches cannot be resold, but they may be sold back to the cathedral for the purchase price paid.

The Columbarium is open to visitors when the cathedral is open to the public. Interments can be scheduled in consultation with the Dean's office. No interment is done without a committal service. Flowers may be placed in the Columbarium at the time of interment and on special occasions, such as anniversaries. No artificial flowers or plants may be used. Flowers are removed weekly.

The cathedral keeps biographical records of those interred in the Columbarium. Biographical information should be submitted to the Sub-Dean's office, attention Kathy Noe.

Christ Church Cathedral has full management of the Columbarium. Additional policy questions not covered in this document can be referred to the Sub-Dean's office, attention Kathy Noe knoe@cccath.org or 513-842-2051.

05/02/2023



**INTERMENT RECORD
BIOGRAPHICAL AND ENGRAVING FORM**
(To be completed before interment)

Interment Biographical Information

Date of Interment Service _____ Niche Number _____ Officiant _____
Date of Birth _____ Place of Birth _____
Date of Death _____ Cause of Death _____
Last Address _____
Person Completing Form _____ Relationship to Deceased _____
Email Address _____ Phone Number _____

Family Members

Name	Relationship to Deceased	Address	Phone

Biographical Data (Business, profession, school attended, military service, organizational affiliations, honors received, etc. Include a copy of the Obituary and a photograph)

Plaque Engraving Information

Name to Appear on Plaque: _____

Birth Year: _____ Death Year: _____

Family Representative Signature: _____ Date: _____

Dean's Signature: _____ Date: _____